Arkansas SkillsUSA
2024 SLC Checklist / Calendar

Dates highlighted are fixed deadlines all others are approximate:

✔ September
  o September 1st State and National Membership Opens
  o Update your district contact information in the SkillsUSA Registry
  o [https://www.skillsusa-register.org/Login.aspx](https://www.skillsusa-register.org/Login.aspx)
  o Elect chapter officers
  o Download the Chapter of Excellence packet from the registry site.

✔ October
  o Register for the Fall Leadership event (Dates are not set at this time)
  o Start working on your Chapter of Excellence documents and supporting information.
  o Check the SkillsUSA Arkansas Website often [https://www.arskillsusa.org/](https://www.arskillsusa.org/)
  o Attend the Fall Leadership event with your students and make sure to sign up of the advisor sessions that will be held there.

✔ November
  o Continue to update Chapter of Excellence documents.
  o Start thinking about what contests you want to compete in and working with your students on
  o Build your local community involvement with a community service project.

✔ December  Video: Professional Benefits/Technical Standards 2024
  Absorb Website 2024
  o Check the Arkansas SkillsUSA website for approximate contest lists and limits. Use this link for Professionals Benefits and Technical Standards 2024
  o Use those limits to start building your contest and contestant roster.
  o Access the SkillsUSA Absorb system and start downloading 2023 Technical Standards for any contest you are thinking about entering students in.
- You must be a professional member whose membership has been submitted and paid to access the technical standards.
- Reminder that students can only be entered in 1 contest.

✔ January
  - Host a local contest if needed to narrow down contestants (skill contests)
  - Start working on leadership contest projects. (State Pin Design, Promotional Bulletin Board, Community Service Portfolio, National Pin Design, etc.)
  - Start Working on State Officer Candidate Packets if you wish to run a student for state office.
  - Submit Membership for any new or additional students you wish to take to conference.
    - Only students whose membership has been submitted will be eligible for state/national conference.
  - January 29th Conference Registration opens.

✔ February
  - Start preparing students for knowledge tests associated with skill contest
  - February 15th State Membership Deadline
    - Last day to submit student membership to be eligible for state contest
  - February 23th Conference Registration closes

✔ March
  - March 1st National Membership Deadline
  - Build rooming lists and start making hotel reservations.
  - Make sure to collect resumes from all students.
  - Complete all local paperwork needed for travel.
  - March 22nd Last day for substitutions
  - March 25th Online Testing begins.
    - Knowledge tests for Skill Contests will be completed during online testing window.
  - March 29th Last day for Online Testing
- 3 test only contests below will be held at conference.
  - Medical Math
  - Medical Term
  - Related Technical Math

✔ April
  - Complete local pack out and load out list
  - Ensure all projects are completed to the levels outlined in technical standards.
  - **April 15-16-17 Arkansas SkillsUSA State Skill and Leadership Conference**
  - **April 18th Start Working on National SLSC Registration (if eligible)**